CLUB DOCUMENTATION

VALID FROM 15TH OCTOBER 2025

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INTRODUCTION TO ASPIRING MEMBERS

The Club was started during 1967 as a group of pilots on an area in Watloo Silverton where the City of Tshwane testing grounds are today.

The leader of the group was Johan Coetzer, whom later became the first chairman of the Club at its official formation in 1973.

The Club's flying facility has moved four times over the years with the last move further away from the Pretoria suburbs to where it is now on a farm at Renosterfontein East of Tshwane, known as Rhinopark, now Legends MX.

Today, the Club is situated on a 4,4 hectare ground at Rhino Park with the following facilities:

1. Two tar run ways (200 m x 10 m and 90 m x 6 m)
2. A huge flying area
3. Concrete pits area covered with shade net
4. Visitors area with a pavilion
5. Toilet facilities
6. Braai area
7. Safe and secure parking
8. Running water
9. Frequency control **board**
10. Club house with under cover area
11. Kitchen and storeroom

The membership fluctuates around 100 members.

The Club activities are managed by the Club committee and are governed by the goals as stipulated in the Club's constitution and rules. The rules of the Club are drawn up with the safety of the people and property at heart, to ensure and protect the continued existence of the Club and promote fairness amongst members.

Training for new comers to the sport is provided free of charge by a few instructors on a voluntary basis.

Club event days are organized regularly and a year-end function is held every year.

Becoming a member of the Club requires of the member to acquire and practice some new responsibilities. Before membership is granted to an applicant, the following requirements need to be adhered to:

1. His radio equipment has to be inspected and approved by the Club appointed representative.
2. He must complete the necessary application forms and pay all fees.
3. He must study all documents submitted to him at the time when he joined and ensure that he is well aware of the expected conduct at the airfield.

We at SMFC hope that this information will be of value. If you have any questions please contact the chairman or any club member.



Signed: _____

Date: 15th October 2025

SILVETON MODEL FLYING CLUB

THE CONSTITUTION OF SILVERTON MODEL FLYING CLUB

ORIGINAL: 1973
AMENDED: JULY 1976/JANUARY 1977/JULY 1983/JULY 1994/ SEPTEMBER 2002/MAY 2006/JANUARY 2007/MARCH 2010/OCTOBER 2012/NOVEMBER 2016/OCTOBER 2025

1.0 NAME:

The name of the club shall be:
The Silverton Model Flying Club (SMFC) and will be referred to as "the Club" in this document.

2.0 FOUNDING AND LEGAL PERSONALITY:

2.1 The Club was not founded for the purpose of doing business nor to trade with the aim of profit generation by its members.

2.2 The Club is solely responsible for its own debt and shall not be held liable for any assistance of any nature to any member, associations, club or body whatsoever.

2.3 The Club may, in its own name, prosecute or be prosecuted in any court within the Republic of South Africa. All process documents, notices etc. shall be deemed served when the Secretary personally has been served. The Secretary personally shall not be held responsible for any damages.

3.0 AIM OF THE CLUB

3.1 To encourage, stimulate and protect all forms of constructing and flying of radio controlled aircraft, gliders and helicopters, here after referred to as the "Sport".

3.2 To affiliate and cooperate with any association or body, with aims similar to that of the Club, with the aim to further goals that can be of mutual benefit.

3.3 To make available facilities for its members and the upkeep thereof.

3.4 To create opportunities for its members to participate in competitions.

3.5 In general to do what is desirable and necessary for the promotion of the Club's interests and the goals for which it was founded.

3.6 To generate good camaraderie amongst its members.

3.7 To manage the Club's funds as needed in the interest of the Club.

3.8 To obtain movable items or fixed property, here after called “Assets”, by means of donations, marketing, purchasing, to rent, to swap or any other means and to exercise ownership thereof.

3.9 To donate, swap, divide or by any other manner sell Assets of the Club.

3.10 To collect, receive and accept all donations, gifts, advances of any nature made by any person, firm or corporation or any other source to the Club.

3.11 To borrow money for the purpose of the Club, to receive said loan by using the Club’s Assets as collateral by means of a notarial mortgage or a mortgage deed.

3.12 To design, register and issue any coat of arms or uniform as per section 2 of “die Wet op beskerming van Name, Uniforms en Wapens”, Act 23 of 1935, and any amendments thereof.

4.0 MEMBERSHIP

4.1 APPLICATION FOR MEMBERSHIP

4.1.1 The Club shall have at least ten members

4.1.2 Any person interested in radio controlled model airplanes, gliders and helicopters may apply for membership.

4.1.3 Application for membership shall be done in writing using the Clubs official application form. For this purpose it will be restricted to “Normal Member”, “Junior Member”, “Student Member” and “Temporary Member” as specified in paragraph 4.2 of this document.

4.1.4 All applicants will receive a three month temporary membership after he has joined the Club, subsequent to all requirements for membership. Membership will be considered by the Committee during this three month period. If the membership is refused, the applicant will be notified by the Secretary in writing.

4.1.5 The Club may refuse any membership application without having to give any reason for refusing the membership. In which case the membership fee shall be fully refundable.

4.1.6 An applicant will only be eligible for benefits or granted access to facilities of the Club after he has received membership, whether the membership is temporary or permanent.

4.2 Types Of Membership:

4.2.1 “Normal Member”

A person that obtained membership through the application procedure.

4.2.2 "Junior Member"

4.2.2.1 A person under the age of eighteen years whom obtained membership that is not a "Student member" as described in paragraph 4.2.3 of this document.

4.2.2.2 A person that is a scholar.

4.2.3 "Student Member"

A person that obtained membership through the application procedure whom is registered as a bona-fide full time student at a recognized tertiary institute.

4.2.4 "Temporary Member"

A member to whom membership is granted in terms of paragraph 4.1.4 of this document.

4.2.5 "Honorary Member"

4.2.5.1 The management committee shall be able to nominate on behalf of the Club a person for Honorary Membership at a general meeting of the Club. Honorary Membership will be granted to the nominee if the majority of the members present at the general meeting are in favor of the nomination.

4.2.5.2 An Honorary Member has all the rights of a Normal Member of the Club without any financial obligation towards the Club.

4.2.6 "Honorary President"

4.2.6.1 The management committee shall be able to nominate on behalf of the Club a person for Honorary Presidency at a general meeting of the Club. If the majority of the members present at the general meeting are in favor of the nomination, the person is appointed as Honorary President of the Club.

4.2.6.2 The Honorary President will enjoy the rights and privileges associated with Honorary Membership as well as the following rights and privileges.

4.2.6.3 The Honorary President shall act as the protector of the Club and he has to strive to improve the general wellbeing of the Club. He may make proposal as to this regard to the committee.

4.2.6.4 The Honorary President may be consulted for advise by the committee

4.2.6.5 The Honorary President may attend the committee meetings where he will enjoy the same voting status than committee members.

4.2.7 <u>"Inactive Member"</u>

Inactive members are members that are not flying actively but are still fulfilling their obligations towards the Club.

<u>4.2.8 "Guests"</u>

<u>4.2.8.1</u> A guest is a person that has been invited by a bona-fide member(s) of the Club to make use of the Club facilities at the member's expense. The Member inviting the Guest will accept full responsibility for the Guests' actions and make such Guest compliant to all rules as set out by the Club and SAMAA.

<u>4.2.8.2</u> The Member inviting a Guest to fly at the club will request permission from the Committee prior to such a visitation. Such permission, if granted, will be valid for one visitation only.

<u>4.2.8.3</u> A guest to be invited have to be a fully paid-up member of SAMAA.

<u>4.2.8.4</u> A Guest will not be allowed to visit the Club more than twice a year without joining and becoming a valid member of the Club.

<u>4.2.8.5</u> The only exception to the 4.2.8.3 will be an "Introductory Flight" that will be conducted under the auspices of the SAMAA Processes and Procedures where such a guest does not have to be a valid SAMAA member.

4.2.8 <u>"Visitors"</u>

A visitor is any person that is not a member of the Club whom is visiting the Club facilities, with the intention of using the facilities and to fly at the Club. Visitors will only be allowed to make use of the flying facilities of the Club if the person complies with the following requirements:

4.2.8.1 Said person is a bona-fide prospective member or is introduced by an existing member of the Club as a prospective member.

4.2.8.2 Said person is a recognized bona-fide member of another model airplane club and it has been arranged with the Committee in the event that the aforementioned are not present, to make use of the facility. In such cases a landing fee, equal to five percent of the annual membership fee, will be paid into the Club Bank Account as published on electronic media or obtained from a committee member that granted the approval.

4.2.8.3 Said person is a member of the South African Model Aircraft Association (SAMAA) and has his membership card with him.

4.3 MEMBERSHIP FEES

4.3.1 Membership and joining fees will be set and/or adjusted as needed by the management committee from time to time after approval by an official meeting.

4.3.2 Membership and joining fees for the balance of a financial year is payable at the time of application for membership.

4.3.3 Annual membership fees are payable in advance for a financial year and it has to be paid within one month after the advent of the new financial year, that is between 1 June and 30 June of each year. Membership fees are payable electronically into the Club Bank Account as published in the Club's documentation.

4.3.4 Proof of membership for the current financial year will be provided for each member when the annual membership fee has been paid in full. The Club will provide either an electronic form of membership proof or a physical proof of membership. Any member at the club can request from another person proof of Club Membership as well as proof of SAMAA Membership. If any of the above-mentioned items cannot be produced, the person shall not be allowed to fly.

4.3.5

4.4 DEFAULT

4.4.1 Any person that fails to pay his membership fee within one month after the membership fee is due or neglect to honor any other obligation owed to the Club within 30 (thirty) days after receiving written notification to do so by the Secretary of the Club, will automatically loose his membership and with that all his Club privileges.

4.5 TERMINATION OF MEMBERSHIP

4.5.1 Termination of membership of the Club has to be done in a formal letter, addressed to the Secretary. In such a case, the membership fee is non-refundable.

4.5.2 A member wishing to join any other model aircraft club must before doing so, obtain permission from the Club management committee.

4.5.3 All insignia, tokens and recognizing documentation issued by the Club, with respect to identification of members, stay the property of the Club and will be returned immediately to the Secretary or Treasurer of the Club at termination of membership.

4.6 EXPIRED/FORFITED MEMBERSHIP

4.6.1 When a member's membership has expired or he has forfeited his membership and he wish to obtain membership of the Club again, he will have to follow the normal procedure for application of membership as

described in paragraph 4 of this document. Such an application will be subject to the same conditions as a new application.

4.6.2 When membership is forfeited, no balance of fees will be payable to the member.

5.0 OBLIGATION OF MEMBER

5.1 The financial obligation of each member towards the Club will be limited to his joining and membership fees.

5.2 Each member shall have the responsibility to familiarize himself with and to abide by the conditions, stipulations and rules of this Constitution as well as all other rules regulations, laws and conditions pertaining to the Club and its activities.

5.3 It shall be the responsibility of each member to behave and act in a manner at the Club facilities and at facilities where similar activities are being practiced that is in no way harmful or detrimental to the character or interest of the Club.

6.0 SUSPENSION

6.1 The Club has the right to suspend a member whose behavior and/or conduct is detrimental to the character and interests of the Club and/or the member disregards or contravenes the Constitution or rules of the Club.

6.2 The intended suspension will be investigated and judged by the full management committee during a committee meeting.

6.3 The member has the right to defend himself during the investigation. The member shall be notified in writing by the Secretary of the intended suspension application, with all the reasons as well as the date on which the investigation will take place

6.4 If the Committee carries the suspension into effect, a General- or Special General Meeting needs to be called during which the suspension will be ratified.

7.0 MANAGEMENT COMMITTEE

7.1 Composition

7.1.1 The Management Committee (hereafter called the Committee) will be composed of a Chairman, a Secretary, a Treasurer, a Field officer, a Training officer and a Safety officer.

7.1.2 The Committee named in paragraph 7.1.1 will be known as “Fixed Committee members”.

7.1.3 Additional committee members to fulfill certain tasks may from time to time be added to the Committee as decided at the Annual General Meeting (i.e. Newsletter editor, Webmaster, Flying discipline representative, Event organiser, Vice chairman, etc.).

7.1.4 The Committee as described in 7.1.3 shall be known as the “Added Committee Members”.

7.2 REQUIREMENTS

7.2.1.1 Any “Normal Member” or “Honorary Member” that has been a member of the Club for two years or more and who is a member of good standing may serve on the committee.

7.3 ELECTION

7.3.1.1 The Committee will be elected during the Annual General Meeting (AGM) of the Club as per the following prescribed method:

7.3.1.2 Any two members, allegeable to vote, may nominate a qualifying member to serve on the Committee.

7.3.1.3 Any Committee members whose term has ended at the time of the AGM, is allegeable for re-elected, without having to be nominated. Said Committee member will be assumed being nominated for re-election unless he personally withdraws is name for re-election.

7.3.1.4 All nominees will at the Meeting acknowledge in person that he is willing to stand in the election, before his nomination is recognised by the Meeting.

7.3.1.5 Every member, allegeable to vote and present at the AGM, will have the right to vote for any number of candidates, as long as the number of candidates does not exceed the number of vacancies.

7.3.1.6 If the nominations do not exceed the number of vacancies, then the nominated candidates will be elected.

7.3.1.7 If there are not enough nominations to fill the vacancies, the Committee will fill the vacancies by co-opting members.

7.3.1.8 If two or more candidates receive equal number of votes during the election, the member will be selected through a lottery.

8.0 FUNCTION, RESPONSIBILITIES AND POWER OF ATTORNEY

8.1 COMMITTEE

8.1.1 As the delegated institution of the Club by its members, on behalf of the Club, take binding decisions with regard to rules, goals, activities, property, business and matters of the Club, to invoke, manage and control with the aim of realizing the goals of the Club.
8.1.2 To approve running expenses required to fulfil 8.1.1.
8.1.3 To fill any vacancies that may exist within the Committee between AGMs.
8.1.4 To meet, as and when deemed necessary by the chairperson or by two or more of the members of the Committee. Minutes shall be taken of all points discussed at meetings and actions required.
8.1.4.1 Four Committee members are required to be present at a meeting to form a quorum. At least two of the four members are required to be “Fixed” Committee members.
8.1.4.2 The Committee will have power of attorney to make donations to an amount, equal to twice the annual membership fee at that point in time, to any person or institution. Donations in excess of this amount can only be approved at an AGM or Special Annual General Meeting (SAGM).
8.1.5 To appoint officials, agents, workers or contractors to complete tasks for or on behalf of the Club. To negotiate their fees, to pay their fees and to terminate their services as and when required.
8.1.6 To make and or adapt rules and regulations for control, and to the benefit, of the Club and its activities. Said rules and regulations shall not be contradictory to this constitution.
8.1.7 To execute punitive measures on behalf of the Club.
8.1.8 To ensure that all debits made on behalf of the Club, be paid within thirty days.
8.1.9 To act on behalf of members in matters relevant to the Club.

8.2 CHAIRMAN

8.2.1 To ensure that all other officials execute their duties adequately and to arrange for support and assistance to officials.
8.2.2 To encourage a positive spirit amongst members.
8.2.3 To as and when required, discipline Committee members.

8.3 SECRETARY

8.3.1 To ensure that minutes of all meetings are kept and distributed.
8.3.2 To compile and distribute agendas for all meetings.
8.3.3 To handle all correspondence concerning the Club.
8.3.4 To keep and maintain a current database of all members and their addresses and relevant particulars.

8.4 TREASURER

8.4.1 To ensure that the financial activities and book keeping of the Club is in order.

8.4.2 To keep and maintain a current inventory of the Club's property, with a list of the persons names and signature as prove of recognition of possession of the property.
8.4.3 To ensure that all accounts are paid.
8.4.4 To receive and account for payments made to the Club.

8.5 FIELD OFFICER

To see that all the facilities used by the Club are maintained and kept in a good working order. He will be responsible for the maintenance and improvement of all Club facilities.

8.6 SAFETY OFFICER

8.6.1 To ensure that all persons at all time conduct themselves in a safe manner at the Club facilities at all times.
8.6.2 He will have the authority to address and discipline any person on behalf of the Club regarding unsafe behaviour and breaking of Club rules. If he regards it as necessary, he may refuse such persons access to the Club facilities.
8.6.3 He has the authority to appoint any other Committee member or Club member to assist him in the execution of his duties or to act on his behalf.

8.8 TRAINING/EVENTS/SIG OFFICER

To arrange and coordinate all flight training activities provided by the Club.

8.9 NEWS LETTER EDITOR/WEBMASTER

8.9.1 To collect and collate information for publication in the newsletter, on Facebook and web site.
8.9.2 To act as the editor for the newsletter, Facebook and the web site.
8.9.3 To act as the webmaster.
8.9.4 To make available and distribute to members Club communications.

9.0 ANNUAL GENERAL MEETING

9.1 DATE AND VENUE

9.1.1 The AGM of the Club will be held annually within six months of the closing of the previous financial year end.

9.1.2 The date, time, and venue of the meeting will be decided by the Committee. Notice in the regard will be communicated to all members in writing by e-mail and electronic communication media sent at least fourteen days before the date of the meeting. All AGM relevant documents will be placed on the Club website one week before the meeting, where such documents can be retrieved by the members and/or circulated using electronic media.

9.2 QUORUM

At the AGM, members present will form the Quorum.

9.3 CHAIRMAN

9.3.1 The Chairman of the Club will be the Chairman of the Meeting.
9.3.2 Should the Chairman of the Club be absent from the Meeting, then the Meeting will appoint one of the Committee members as a stand-in Chairman for the Meeting.

9.4 AGENDA

9.4.1 An agenda for the AGM will be available one week (seven days) before the Meeting is to take place, from the Secretary.
9.4.2 The agenda will be distributed before the start of the Meeting amongst the members present on the day of the Meeting.
9.4.3 Members should confirm points to be added to the agenda for discussion at least 7 days before the date of the AGM with the Secretary.

9.5 VOTING

9.5.1 Any paid-up member of good standing will be eligible to attend the AGM, to make proposals, to participate in discussions and to vote.
9.5.2 The majority vote of members eligible to vote present will decide any matter
9.5.3 At the Meeting, the Chair shall have the deciding vote.
9.5.4 Voting will take place by raising of hands or by which means as determined by the Chair of the meeting.

10.0 SPECIAL ANNUAL GENERAL MEETING (SGM)

10.1 The Committee may at any time as it deems necessary call a SGM.
10.2 Any Member has the right to ask that such a meeting be held. Such a request has to made in writing, addressed to the Committee and stating all the reasons for such a meeting. The Committee will then decide if such a meeting is required or not. The Committee will also decide on the date and venue for the meeting to take place.
10.3 If a member presents a written request stating all the reasons with at least 15% of the paid-up members' (members of good standing) names and signatures to the Committee for such a meeting, then the Committee has to arrange such a meeting on a date as agreed on between the Committee and requesting member.
10.4 A SGM will be held in the same manner as an AGM, as described in paragraphs 9.2.1, 9.3.1, 9.3.2 and 9.5.1 to 9.5.4 of this document.

11.0 TRANSFER OF PROPERTY

11.1 The assets of the Club will be transfer to three trustees, namely the Chairman and Treasurer and Secretary of the Club.

11.2 If the trustees should neglect to act or if they resign their position in any way, the remainder of the Committee will nominate replacements for this purpose. The nominees will remain responsible for this purpose until a new Committee has been appointed at the next AGM.

11.3 In the event of liquidation or disbanding of the Club, none of the remaining asset will be distributed amongst the Members, but it will be transferred to another institution(s) with the same or similar goals as the Club, or it will be kept in trust for that purpose.

12.0 FINANCIAL

12.1 The Clubs financial year will be from the 1st of June of each calendar year and will close automatically on the last day of May of the following calendar year.
12.2 All funds received by the Club, will be deposited into an account held in the name of the Club at a registered trading bank and be kept in the account until funds are withdrawn for use for purposes of the Club.
12.3 All financial transactions shall be controlled by the assigned signatories, typically the Chairman, Treasurer and Secretary of the Club.
12.4 An annual report, including the financial statements of the Club, shall be prepared by the Secretary and Treasurer. After approval by the Committee the report shall be submitted at the AGM.

13.0 RESPONSIBILITY

13.1 The Club is in no way responsible towards members or participants or their next of kin for any damage which may occur as a result of death, bodily harm or damage to or loss of property. The Club shall in this regard never be held responsible for retribution, be it as a direct or indirect result of damage due to participation and/or attendance of a flying event or any other activity at the flying filed.
13.2 Members of the Committee shall in no way in their personal capacity be held accountable for any aspect which may be as a result of their service to the members of the Club.

14.0 RULES OF THE CLUB

14.1 The rules of the Club are contained in the official document “RULES OF THE SILVERTON MODEL FLYING CLUB”.
14.2 All additions and amendments to the rules (accept Constitutional rules) are subject to paragraph 8.1.6 of this Constitution.

15.0 CHANGE OF CONDITIONS

15.1 The conditions and rules of this constitution may be re-called, replaced or changed at any AGM or SGM of the Club. Any Member that wishes to propose an amendment has to submit the proposal in writing to the Secretary at least thirty days before the date of the aforementioned meeting.

15.2 Members will be informed by the Committee in writing regarding the nature and extend of the proposed re-call, change or addition to the Constitution.

16.0 INTERPREATION OF THE CONSTITUTION

16.1 The Committee shall as the Club's delegate, interpret the Constitution and said interpretation shall take place with due consideration to ensure that the goals of the Club as stipulated in paragraph 3.0 are fully met.

17.0 AUTHENTICATED CONSTITUTION

17.1 A copy of this constitution, signed by the Chairman and Secretary of the Club, serving on the date of approval and/or amendment(s), shall be deemed an authenticated copy of this Constitution. Such a copy will be available for record purposes at all times from the Secretary and/or Treasurer.

SIGNED:



15th October 2025

…… ……..

SECRETARY **DATE**



15th October 2025

…… ……..

CHAIRMAN **DATE**